

**PALMYRA BOARD OF EDUCATION**  
**Minutes**  
**October 11, 2011**

1. Call to order 7:00 p.m.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on October 7, 2011.

2. Moment of Silent Meditation
3. Salute to the Flag
4. Roll Call:

Mr. Keith Austin  
 Ms. Nancy Brett  
 Mr. Richard Dreby, President  
 Ms. Valerie R. Flourney  
 Ms. Vanessa Flourney  
 Mrs. Mary L. Holloway, Vice President  
 Mrs. Susan Kolarovic  
 Mr. Stanley Ozalis  
 Mr. John Quigg  
 Mr. Scott Warnock, Riverton Representative  
 Ms. Shirlene Scott, Beverly Representative  
 Mr. Joshua Gersh, Student Representative

Present: Ms. Scott, Mr. Warnock (7:06 p.m.), Ms. Brett, Ms. Valerie Flourney, Ms. Vanessa Flourney,  
 Mr. Ozalis, Ms. Holloway, Mr. Austin, Mr. Dreby, Mr. Gersh  
 Absent: Ms. Kolarovic, Mr. Quigg

5. WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subjects shall be discussed on this date in a session of the *Board* closed to the public:

**Personnel, Negotiations, Legal**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting shall be closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Motion: Ms. Holloway

Second: Mr. Austin

Voice Vote – 8 Ayes, 0 Nays

6. Return to Open Session 7:31 p.m.

Motion: Ms. Brett

Second: Mr. Ozalis

Voice Vote - 9 Ayes, 0 Nays

7. Superintendent's Report

Superintendent noted:

- Progress towards Blackboard Connect mass notification system
- Results of Middle School "pay to play" survey
- Fall in-service workshop
- Charles Street School activities for the month of October
- Palmyra High School activities for the month of October
- Week of 17 October is School Violence Awareness Week
- Week of 24 October is Red Ribbon Week

Superintendent presented the district's Action Plan for accomplishing 2011-2012 District Goals

8. **Presentation on the Violence, Vandalism and Substance Abuse Report for the 2010/2011 school year.**

**8.01** BE IT RESOLVED that approval is hereby granted to utilize the Violence, Vandalism and Substance Abuse Report Forms for the 2011/2012 school year.

Motion: Ms. Valerie Flournoy

Second: Ms. Brett

Voice Vote - 9 Ayes, 0 Nays

9. Presentations:

Superintendent presented student achievement awards for the month of September.

Pinnacle Staff conducted a presentation of the new, on-line, Pinnacle newsletter.

Palmyra High School math department staff conducted a presentation of the TI NSPIRE calculator .

10. Committee Reports

Curriculum & Instruction – meeting scheduled for 10/26/11 (slated to be re-scheduled)

Finance & Physical Plant – expansion joint project at the stadium is complete

Human Resources – no report

Policy – no report

11. Correspondence

No correspondence

12. Recognition of members of the public wishing to speak on agenda items

No member of the public asked to be recognized at this time.

13. Routine Business

a. Entertain a motion to accept the following reports:

- Cafeteria Report – September, 2011
- Enrollment Report – September, 2011
- Health Report – September, 2011
- Staff Attendance Report – August, 2011
- Violence, Vandalism & Substance Abuse Report – September, 2011
- District HIB Report – October, 2011

Motion: Ms. Vanessa Flournoy

Second: Mr. Austin

Voice Vote - 9 Ayes, 0 Nays

b. Entertain a motion to accept the following minutes:

- Regular Business Meeting of September 13, 2011

Motion: Ms. Brett

Second: Ms. Vanessa Flournoy

Voice Vote - 9 Ayes, 0 Nays

14. Old Business

None

15. Discussion Item

None

16. New Business

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools/Chief School Administrator (CSA). If the Superintendent of Schools/Chief School Administrator is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When

the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

## 16.01 Personnel

### A. Leave of Absence

Pal. 1. BE IT RESOLVED that approval is hereby granted for Ms. Lianne Kane, teacher at Charles Street School, to take a leave of absence as follows:

<u>Dates</u>	<u>Type of Leave</u>
March 14-April 16, 2012	Paid Medical Leave
April 16-May 29, 2012	State Paid Medical Leave
May 30-June 15, 2012	Unpaid Family Leave

2. BE IT RESOLVED that approval is hereby granted for Mrs. Agatha Williams, teacher at Charles Street School, to adjust her leave of absence as follows:

<u>Dates</u>	<u>Type of Leave</u>
Sept. 19-Nov. 30, 2011 (previously approved for Sept. 19-Oct. 28, 2011)	Paid Medical Leave
Dec. 1 – Dec. 16, 2011 (previously approved for Oct. 31-Dec. 16, 2011)	Unpaid Family Leave

### Pal. B. Volunteers

1. BE IT RESOLVED that the following Charles Street School volunteers are hereby approved:

Keith Adams	Kwadir Easley	Michelle McCann
Vicki Agnew	Tracey Frannecki	Patricia Merritt
Jen Allen	Kateria Giberson	Kim Minimi
Wes Allen	Kim Gillespie	Paul Minimi
Lisa Baker	Lori Gilmore	Steve Mucha
Laurie Beck	Ned Gilmore	Helen Mulhern
Courtney Bell	Jessica Gross	Carolyn Murphy
Florence Bentzel	Michele Haggerty	Jacqui Nece
Candice Bill	Jim Hammell	Mark Nece
Colleen Borgers	Tayan Harris	Rachel Ostroff
Ms. Bower	Kathy Hartman	Rena Rodolico
Alan Branfman	Jennifer Howell	Anastasia Phillippoussis
Mrs. Brinkley	Leslie Hyman Dietz	Fabian Philippoussis
Debbie Chaiken	Tabitha Jarrell	Colleen Sacca
Bebe Cohn	Chris Jones	Andrea Schmidheiser
Carol Cooper	Christine Joshi	Susan Schneider
Tara Covay	Janet Karrmann	Linda Shane
Christine Cox	Jeanne Kilian	Eileen Smith
Lois Davis	Lynette Knox	Gina Taite
Tina Davis	Meg Liebe	Janet Tatu
Leslie Dietz	Carol Livingstone	Jill Vassalluzzo
Chris Deitz	Andrea Mackafee	Kahhar Wal
Janet DeVries	Dennis Malloy	Donna Ward
Barbara Duncan	Joan Malloy	Mindie Weiner
Charita Easley	Amy Marker	Diane White



<u>Name</u>	<u>Workshop/Travel and Date(s)</u>	<u>Location/Mileage from Palmyra</u>
Jeanne Barber	Burlington County Crisis Response Team on 9/22/11	Westampton, NJ/est. 15 mi.
Kathleen McClure	Burlington County Crisis Response Team on 10/5/11	Westampton, NJ/est. 15 mi.
Aleah Braxton, Deborah Falcone & Kathleen Myers Joe McColgan	Model Student Assistance Program From 10/18/11 to 10/20/11	Burlington, NJ
	NJSIAA Eligibility Workshop on 9/27/11;	Robbinsville, NJ
	NJSIAA Section Meeting on 10/19/11;	Washington Twp. HS
	Anti-Bullying on 10/26/11	New Brunswick, NJ
Chris Tracey	United Way Drive Kick-Off on 10/6/11	Westampton, NJ/est. 15 mi.
J.C. Slocum	Cross Country Meets on 10/9/11, 10/15/11 and 10/25/11	
Dave Ritchie	Pre-conference Technology Event on 10/12/11	Monroe Twp., NJ/est. 45 mi.
Kara Shore & Samantha Crean	College Board Fall counselor Workshop On 10/14/11	Rider Univ.
Robert Pupchik	Special Education Preschool Meeting	Westampton, NJ/est. 15mi.
Laura Masich & Cheryl Bostock	NJASC Fall Business Meeting on 10/18/11	Ewing Twp., NJ/est. 35 mi.
Karen DeCesare & Gail White	NCTM Regional Conference on 10/20-10/21/11	Atlantic City, NJ/est. 63 mi.
Marie Dicks	Strategic Reading Intervention on 10/21/11	Cherry Hill, NJ
Deborah Falcone	Strategies for Teaching Students with Visual Impairments on 10/21/11	West Windsor, NJ/est. 37 mi.
Ken Miller & Daniel Licata	Ulysses S. Grant on 10/21/11	Mt. Laurel, NJ
Samantha Crean	Financial Aid in Difficult Times on 10/25/11	Mt. Laurel, NJ
Elisa DiLolle-Bassett	County Curriculum Meeting on 10/27/11	Westampton, NJ
Aleah Braxton, Kara Shore	Symposium for School Counselors on 10/28/11	Swedesboro, NJ
Kim Hoffman	Today's Kids & Digital Dangers and Unprepared Adults on 10/28/11	Atlantic City, NJ
Ann Feinleib	SJAATG Fall Professional Day On 10/28/11	Deptford, NJ/est. 15 mi.
Kim Hoffman Howard Norcross	ASAP-NJ Meeting on 11/4/11 NJASRO 8 <sup>th</sup> Annual NJ Statewide Conference on Youth Safety from 11/9 to 11/11/11	Blackwood, NJ Atlantic City, NJ/est. 62 mi.
Michael Budden	Salmagundi Club Plein Air Paint Oil On 11/17/11	New York City/est. 120 mi.
Frank Foster	The Athletic Trainers Series on 11/15/11	Collingswood, NJ/est. 8.5 mi.

Michele Trefz & Tracey Wolf	Teaching Math to the Internet Generation (K-12) on 11/15/11 and Aligning Curriculum to the Common Core Standards on 1/11/12	Glassboro, NJ Glassboro, NJ
Michele Reisinger, Jennifer Van Zandt & J. C. Slocum	Cutting Edge Technology Tools on 11/21/11	Cherry Hill, NJ/est. 13 mi.
Maureen Reiss	Tech Tools for Student Learning in English & Social Studies on 11/21/11	Cherry Hill, NJ/est. 5 mi.)
William Donley & Danielle Willard	Motivate your Underachieving Learners on 12/6/11	Cherry Hill, NJ/est. 13.6 mi.

Full E. Substitutes

1. BE IT RESOLVED that the following personnel are hereby approved as substitutes in the Palmyra School District for the 2011/2012 school year pending completion of all required paperwork and approval by the Burlington County Office of Education.

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Edward M. Kubas, Jr.	Custodian	\$8.50/hr.
Joanne Grimes	Teacher	\$80.00/day
Karen Goldschmidt	Teacher Assistant	\$7.25/hr.
Karen Goldschmidt	Secretary	\$7.50/hr.
Stacie Wood-Chapman	Teacher Assistant	\$7.25/hr.
Carlman Maurer	Administrator	\$200/day

\*2. BE IT RESOLVED that the Source4Teachers substitutes are hereby approved for the 2011/2012 school year pending completion of all required paperwork and approval by the Burlington County Office of Education.

Full F. Homebound/Supplemental Instructors

BE IT RESOLVED that the following homebound/supplemental instructors are hereby approved for the 2011/2012 school year at a rate of \$18.75/hr.:

- Emily Kreifels
- Jacqueline Stevenson
- Joanne Dixon

Full G. Senior Class Trip Chaperones

BE IT RESOLVED that the following staff members are hereby approved as chaperones for the Senior Class Trip: Mark Pease, Eric Mehler, Laura Masich and Jennifer VanZandt.

Full H. Graduate Courses

BE IT RESOLVED that approval is hereby granted for the following staff members to do graduate coursework and thereby apply for tuition reimbursement:

<u>Staff Member</u>	<u>Course/Dates/University</u>	<u>Reimbursement Cost</u>
Joni Geiser	Change for School Improvement (EDAM27510) 9-12-11 to 10-31-11 Rowan University	\$1,800

Kimberly Pratt      Pediatric Audiology (CD674)      \$1,833  
 10-24-11 to 12-16-11  
 California State Univ., Northridge

Full      I. Appointment  
 BE IT RESOLVED that Ms. Vicki Agnew is hereby approved as a 1:1 teacher assistant at a salary of \$13,275 pro-rated, plus benefits, effective no earlier than October 15, 2011.

Full      J. Student Observations  
 1. BE IT RESOLVED that approval is hereby granted for Ms. Kimberly Barlieb, student at Moore College of Art & Design, to observe Mr. Budden's art classes.  
 Full      2. BE IT RESOLVED that approval is hereby granted for Mr. Nicholas P. Ahrens, a student at Burlington County College, to do four hours of classroom observation.

Motion: Ms. Valerie Flournoy  
 Second: Mr. Austin  
 Ayes: (9) Ms. Scott, Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby  
 Nays: (0) none  
 Abstentions: (0) none

Pal.      3. BE IT RESOLVED that approval is hereby granted for Mr. Matthew Ozalis, a student at Kutztown University, to do a 3 hr. classroom observation in grades K-1 at Charles Street School on October 28, 2011.

**16.02 Student Personnel Services**

Pal.      A. Contracted Service  
 BE IT RESOLVED that approval is hereby granted to utilize the following contracted services at a combined cost not to exceed \$1,000:

<u>Name</u>	<u>Service</u>
Agnes Szymula, Speech Language Therapist	Speech/Language Evaluation in Polish
Jolanta Rudnicka, LDTC	Learning Evaluation in Polish

Pal.      B. Student Placement  
 BE IT RESOLVED that approval is hereby granted for a first grade student (G.C.) from Palmyra to attend BCSSSD for the remainder of the 2011/2012 school year at a tuition rate of \$36,720 pro-rated.

Pal.      C. Homebound Instruction  
 BE IT RESOLVED that approval is hereby granted for D.B. to be put on homebound instruction for 10 hrs./wk., effective 10/8/11, pending a Child Study Team evaluation. BE IT FURTHER RESOLVED that Ms. JoAnne Dixon, special education teacher, will provide the homebound instruction.

Pal.      D. Educational Field Trips  
 1. BE IT RESOLVED that the following field trips are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
Oct. 14, 2011	Johnson's Farm	Kindergarten/Ms. Hoffecker. Ms. Marron, Mrs. Mills, Mrs. Wilson, Mrs. Weston
Nov. 9, 2011 (change in date from Oct. 21, 2011)	Philadelphia Zoo	Gr.3/Mrs. Adams

Motion: Ms. Brett

Second: Ms. Valerie Flournoy

Ayes: (7\*) Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis (except 16.02, J-3), Mr. Austin,  
Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (1\*) Mr. Ozalis (16.02, J-3)

Full 2. BE IT RESOLVED that the following field trips are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
Oct. 12, 2011	Jersey Mike's Sub Shop (6:30 p.m.)	Gr. 7-12/Mr. Moore
Oct. 14, 2011	Burlington County Community College (8 a.m.)	Gr. 10-12/Mrs. Foster
Oct. 20, 2011	Collingswood High School (5:45 p.m.)	Gr. 8-12/Mrs. Feinleib
Nov. 15, 2011	Hopewell Valley Regional in Pennington, NJ (8:15 a.m.)	Gr. 8-12/Mrs. Feinleib
Jan. 1, 2012; March 19, 2012 and May 22, 2011	Cooper University Hospital	Gr. 9-12/Ms. Shore

E. Student Activities

Full BE IT RESOLVED that the following student activities are hereby approved for the 2011/2012 school year:

- Football Parents' Club  
Request use of the 2<sup>nd</sup> Snack Stand area for the home football games - 10/22, 10/28, 11/4
- Interact (Mrs. Foster)  
- Bake Sales in PHS – 10/18 & 10/19
- Student Council (Mrs. Masich)  
- "Penny Wars" - 10/17-10/21  
- Sale of Candy Canes during Craft Fair - 12/3  
- Sale of Holiday themed hats/bells with student's names on them – 12/12 – 12/22
- Just Say No t-shirt sale from March 21 – April 30, 2011
- Palmyra PTA (Mrs. Beck) PTA Spirit Nite at CiCi's pizza  
10/20/11 from 12:00pm to 8:00 p.m.
- Palmyra PTA (Mrs. Weiner, Mrs. Shipley, Mrs. Brett, Mrs. Sardos)  
- Cookie Dough Sale – 11/10 – 11/30 (delivery date 12/9)  
- The sale of Palmyra themed-items at the home football games – 10/22, 10/28, 11/4  
- "Palmyra" sweatshirt/T-shirt sales - 11/2 – 11/16

- “Mitten Tree” – Mittens/scarves/hats/ etc.. will be collected at Charles St. school in order to be delivered to the Providence House in Delran, NJ (no monies collected)- 11/16-12/22
- On-Going Fundraisers throughout the year
  - “Box Tops for Education”
  - “A+ Tyson Labels”
  - “Campbell Soup Labels”
  - “Coke Rewards”
  - “Lands End” – A portion of the day’s sales will be given to the PTA periodically throughout the year.
  - Palmyra Cheerleaders (Ms. Sulkowski – Head Coach)
    - Bake Sales in PHS - 10/14, 11/16, & 12/9
    - Car Wash – Legion Field - 10/29 10:00 am – 3:00 pm
  - Soccer Booster Club (Mrs. Tait)
    - “Palmyra Pride” flag sale – 11/1 – 12/1 (Takes place out of district by parents only)
  - Youth & Government (Mrs. Werner)
    - “Brownie Pop” Bake Sales
 

10/30	(pre-sale 10/24 - 10/28)
11/18	(pre-sale 11/14 - 11/17)
12/16	(pre-sale 12/12 - 12/15)
1/13	(pre-sale 1/9 - 1/12)
2/14	(pre-sale 2/7 - 2/13)
3/16	(pre-sale 3/12 - 3/15; includes Irish Potato Sale as well)
    - Raffle Ticket Sales – 11/21 – 12/20
  - Jersey Mike’s Fundraiser – The Band and Cheerleaders will perform at the Grand Opening of “Jersey Mike’s Hoagies” in Cinnaminson (Shop Rite Center – Cinnaminson Ave & Rt. 130) on 10/12 from 7:00-8:00.

### 16.03 **Twilight Program**

Full

#### A. Students

BE IT RESOLVED that the approval is hereby granted for the following students to attend the Twilight Program at Palmyra High School at a tuition rate of \$27,309.00 prorated:

- One 10<sup>th</sup> grade student from Beverly (T.H.) (effective 9/14/11)
- One 10 grade student from Riverton (J.K.) (effective 9/14/11)
- One 12<sup>th</sup> grade student from Beverly (R.C.) (effective 9/26/11)

Full

#### B. Special Education Independent Studies

BE IT RESOLVED that the following independent studies are hereby approved:

- Art (2.5 Credits)
- Music (2.5 Credits)
- Careers and Vocations (5 Credits)

- Full C. Substitute Personnel  
 BE IT RESOLVED that the following personnel are hereby approved as substitutes for the Twilight Program, effective October 15, 2011, pending completion of all required paperwork and approval by the Burlington County Office of Education:
- | <u>Name</u>      | <u>Position</u>                   | <u>Rate of Pay</u> |
|------------------|-----------------------------------|--------------------|
| Anna Gould       | Secretary/Instructional Assistant | \$15.00/hr.        |
| Jaclyn Wizmerski | Nurse                             | \$32.00/hr.        |
- (not to exceed \$19,200)

**16.04 Facility/Equipment**

- Full A. Request for Use of Facilities  
 BE IT RESOLVED that the following applications for use of School Facilities/Fields are hereby approved:
- | <u>Organization/Individual</u>   | <u>Facility/Field Requested</u>   | <u>Date(s)</u>   |
|--|---|--|
| Palmyra PTA<br>6 <sup>th</sup> Grade Dance Committee<br>Dawn Skelly          | CSS Library   | 10/13/11<br>7 p.m.   |
| Palmyra PTA<br>7/8 <sup>th</sup> Grade Fundraising Committee<br>Terry Sardos | PHS Classroom #112  | 10/20/11<br>7-9 p.m.   |
| Palmyra PTA<br>Cultural Arts Committee<br>Dawn Skelly                        | CSS Auditorium for student assembly – “Arithmatickles”                                    | 10/21/11<br>8-10 a.m.  |
| Palmyra PTA<br>Lisa Jablonski  | CSS Library for Book Fair   | 10/24/11- 10/28/11<br>M-F 8 a.m. to 3 p.m.;<br>W 6-8 p.m.<br>(10/21/11 for set-up) |
| Palmyra PTA<br>Kathleen Hartman  | CSS Gym/Cafeteria for Halloween Pumpkin Contest   | 10/26/11<br>5:30 p.m.  |
| Band Parents Assoc.<br>Terry Sardos<br>Parking Lot                           | PHS Cafeteria, Gym, Bathrooms, Hallway outside the Gym,<br>12/4/11 from 7 a.m.-<br>5 p.m. | 12/3/11 from<br>7-10 for set-up  |
| The Expressions Chorale<br>Doris Johnson                                     | PHS Auditorium for Musical Program  | 3/17/12<br>1-6 p.m.  |

**16.05 \*Policy/Regulations**

- Full A. BE IT RESOLVED that the following new policies are hereby adopted:
- | <u>Number</u> | <u>Name</u>  |
|---------------|--|
| 2464          | Gifted & Talented                                      |
| 2431.4        | Prevention and Treatment of Sports-Related Concussions |

Full B. BE IT RESOLVED that the following revised regulation is hereby approved:

<u>Number</u>	<u>Name</u>
R 5511	Student Uniform Dress Code

### 16.06 District Goals

Full BE IT RESOLVED that the district goals for 2011/2012 are hereby approved as outlined below:

- A. Improve student achievement as evidenced by an increase in test scores through improved student engagement utilizing technology and enhanced articulation.
- B. Continue fiscal responsibility with internal controls and structure.
- C. Improve communications both internally and externally (sending districts).

\*BE IT FURTHER RESOLVED that the 2011-2012 District Goals Action Plan is hereby approved.

Motion: Ms. Brett

Second: Mr. Ozalis

Ayes: (9) Ms. Scott, Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis,  
Mr. Austin, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

### 16.07 Finance

Full A. Certification  
Pursuant to NJAC 6:20-2.13(e), we certify that as of June 30, 2011, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: Ms. Valerie Flournoy

Second: Mr. Ozalis

Ayes: (9) Ms. Scott, Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis,  
Mr. Austin, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

Full \*B. Bill Lists  
BE IT RESOLVED that the bill lists are hereby approved as follows:

- Bill List for October, 2011 \$408,205.41
- Hand Checks for September, 2011 \$887,342.90

Full \*C. Secretary's Report  
BE IT RESOLVED that the Secretary's Report for August, 2011 is hereby approved.

Full \*D. Treasurer's Report  
BE IT RESOLVED that the Treasurer's Report for August, 2011 is hereby approved.

Full \*E. Transfers  
BE IT RESOLVED that the Transfers by Transfer Number for August & September, 2011 are hereby approved.

Full F. Cooperative Pricing Agreement  
WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on 11 October 2011 the governing body of the PALMYRA Public Schools, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Palmyra Public Schools

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

- Full G. District Grants
1. BE IT RESOLVED that the Palmyra Board of Education does hereby accept the No Child Left Behind (NCLB) Title IA Grant in the amount of \$174,648; the Title IIA Grant in the amount of \$40,956 and refuses the Title III Grant in the amount of \$2,777. Further the Palmyra Board of Education authorizes the submission of the grant applications pursuant to this action.
  2. BE IT RESOLVED that the Palmyra Board of Education does hereby accept the Individuals with Disabilities Education Improvement Act (IDEA) Basic Grant in the amount of \$260,322 and the Preschool Grant in the amount of \$7,306. Further the Palmyra Board of Education authorizes the submission of the grant applications pursuant to this action.

Full H. Cafeteria Plan

WHEREAS, Chapter 78, P.L. 2011 requires the Palmyra School District to provide its employees with two (2) Section 125 (Cafeteria Plan) plan benefits; a Premium Option Plan (POP) and a Flexible Spending Account (FSA) and

WHEREAS, the Palmyra School District wishes to comply with State regulations relating to the establishment of a Cafeteria Plan that includes Internal Revenue Service Section 125 accounts; and

WHEREAS, the school district having received proposals for plan administrators has recommended that Aflac, be selected as the Administrator of the Cafeteria Plan; and

WHEREAS Aflac has accepted responsibility for administering the plan in compliance with all Federal regulations at no additional cost to the Palmyra School District ;

NOW, THEREFORE, BE IT RESOLVED THAT the Palmyra Board of Education hereby acknowledges that the form of the Cafeteria Plan including a Premium Option Plan (POP), Flexible Spending Account (FSA) and Dependent Care Reimbursement (DCR) effective January 1, 2012, in accordance with the plan documents on file with the Board Secretary is hereby approved and adopted and that the Business Administrator is hereby authorized to take such action as may be deemed necessary to execute the Cafeteria Plan

BE IT FURTHER RESOLVED THAT the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

Full \*I. Annual Maintenance Budget Amount Worksheet, Comprehensive Maintenance Plan and Facilities Checklist

BE IT RESOLVED that approval is hereby granted to submit the following items to the Burlington County Office of Education for approval:

- Annual Maintenance Budget Amount Worksheet (M-1 Report)
- Comprehensive Maintenance Plan
- Annual Facilities Checklist for Delaware Avenue, Charles Street School and Palmyra High School

Motion: Ms. Holloway

Second: Mr. Austin

Ayes: (9) Ms. Scott, Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis,  
Mr. Austin, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

Pal. \*J. Toilet Room Facilities Waiver for Pre-K and Kindergarten Classrooms in Delaware Avenue and Charles Street Schools for the 2011/2012 School Year

BE IT RESOLVED that approval is hereby granted to submit a Toilet Room Facilities Waiver for Pre-K and Kindergarten Classrooms in Delaware Avenue and Charles Street Schools for the 2011/2012 School Year.

Motion: Ms. Vanessa Flournoy

Second: Mr. Ozalis

Ayes: (7) Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

**17. Fire Drills**

Charles Street School - Tier I Drill	9/7/11	1 hour, 14 minutes
	9/16/11	1 minute, 42 seconds
	9/16/11	1 minute, 54 seconds
Delaware Avenue School	9/16/11	39 seconds
	9/16/11	42 seconds
Palmyra High School	9/9/11	1 minute, 54 seconds
	9/19/11	1 minute, 37 seconds
	Tier I Drill 9/28/11	18 minutes

Motion: Ms. Vanessa Flournoy

Second: Mr. Ozalis

Voice Vote - 9 Ayes, 0 Nays

**18. Recognition of members of the public wishing to speak on additional items.**

The Palmyra Board of Education welcomes comments from the public. However, insulting or disparaging remarks about any staff member or board member will not be tolerated. If such remarks are made, the board president will declare the speaker out of order and will request that the speaker cease and desist from making such comments. Refusal to do so may result in removal from the board meeting.

Mr. Robinson spoke about leveled math classes.

Ms. Robinson spoke about leveled math classes.

Ms. Gilmore spoke about staff/student presentations, individualized instrument lessons, scheduling of closed sessions of the Board

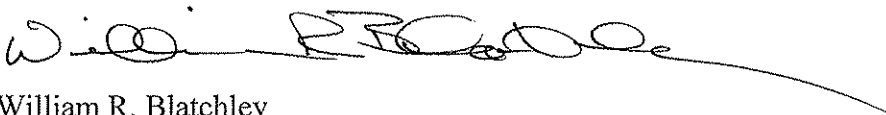
Ms. Jablonski asked a question concerning Blackboard Connect.

Ms. Beck spoke about the success of the PTA membership drive, upcoming events, school pictures and spirit gear.

19. Meeting adjourned.

Motion: Ms. Holloway  
Second: Ms. Vanessa Flournoy  
Voice Vote - 9 Ayes, 0 Nays

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William R. Blatchley", with a long horizontal flourish extending to the right.

William R. Blatchley  
School Business Administrator/Board Secretary