

**PALMYRA BOARD OF EDUCATION**  
**Minutes**  
**November 8, 2011**

1. Call to order 7:02 p.m.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on November 4, 2011.

2. Moment of Silent Meditation

3. Roll Call:

Mr. Keith Austin  
 Ms. Nancy Brett  
 Mr. Richard Dreby, President  
 Ms. Valerie R. Flourney  
 Ms. Vanessa Flourney  
 Mrs. Mary L. Holloway, Vice President  
 Mrs. Susan Kolarovic  
 Mr. Stanley Ozalis  
 Mr. John Quigg  
 Mr. Scott Warnock, Riverton Representative  
 Mr. Richard Wolbert, Beverly Representative  
 Mr. Joshua Gersh, Student Representative

Present: Mr. Austin, Ms. Brett, Mr. Dreby, Ms. Valerie Flourney, Ms. Vanessa Flourney,  
 Ms. Holloway (8:12pm), Mr. Ozalis, Mr. Quigg, Mr. Warnock (7:07pm), Mr. Gersh

Absent: Ms. Kolarovic, Mr. Wolbert

5. WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subjects shall be discussed on this date in a session of the *Board* closed to the public:

**Personnel, Negotiations, Legal**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting shall be closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Motion: Mr. Quigg  
 Second: Ms. Brett  
 Vote: Unanimous

6. Return to Open Session

Motion: Ms. Valerie Flournoy  
 Second: Mr. Quigg  
 Vote: Unanimous

7. Salute to the Flag

8. Superintendent's Report

Superintendent noted:

Fire Safety Week activities  
 American Education Week Activities  
 PTA Book Fair  
 Charles Street 5<sup>th</sup> Grade class corresponding with a class in Palmyra Missouri  
 iPad pilot program in Delaware Avenue School  
 Beverly-Riverton-Palmyra 7<sup>th</sup> & 8<sup>th</sup> Grade joint HIB assembly scheduled for December  
 BCC course added under the CAP program  
 Scheduled Parent test of the Blackboard connect program

The Superintendent provided an update of the action plan for achieving District Goals and Objectives.

9. Presentations:

- Students of the Month
  - Palmyra High School
  - 7<sup>th</sup> & 8<sup>th</sup> Grade – Ryan White
  - 9<sup>th</sup> & 10<sup>th</sup> Grade – David Van Artsdalen
  - 11<sup>th</sup> & 12<sup>th</sup> Grade – Alexander Hagen
  - Most Improved Student – Nick Wolan
  - Charles Street School
  - 6<sup>th</sup> Grade – Angelica Johnson
- Mr. Robert Stewart of Inverso & Stewart  
 Mr. Stewart reported the results of the 2010-2011 audit.
- Mr. Stephen Graff  
 Mr. Graff presented the Charles Street School Bee Keeping program.

- Ms. Elisa DiLolle-Bassett  
Ms. DiLolle-Bassett presented the results of the 2010-2011 NJ State testing and the resulting impact as it relates to the district's AYP status

10. Committee Reports

- Curriculum & Instruction  
Met on 11/1/11, Ms. DiLolle-Bassett provided a detailed report on state testing and AYP status
- Finance & Physical Plant  
No report
- Human Resources  
Meeting scheduled for 10 January 2012
- Policy  
No report

11. Correspondence

Mr. Dreby read a letter from New Jersey School Boards Association congratulating the Board on attaining sufficient Board Member Academy credits for recertification.

12. Recognition of members of the public wishing to speak on agenda items:

No member of the public asked to be recognized at this time.

13. Routine Business

A. Entertain a motion to accept the following reports:

- Cafeteria Report – October, 2011
- Enrollment Report – October, 2011
- Health Report – October, 2011
- Staff Attendance Report – September & October, 2011
- Violence, Vandalism & Substance Abuse Report – October, 2011
- District HIB Report – November, 2011

Motion: Ms. Vanessa Flournoy

Second: Ms. Valerie Flournoy

Vote: Unanimous

B. Entertain a motion to accept the following minutes:

- Regular Business Meeting of October 11, 2011

Motion: Ms. Valerie Flournoy

Second: Mr. Austin

Vote: Unanimous

14. Old Business

None

## 15. Discussion Item

Mr. Dreby discussed the possibility of scheduling a joint Board of Education meeting with the Beverly and Riverton Boards of Education.

## 16. New Business

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools/Chief School Administrator (CSA). If the Superintendent of Schools/Chief School Administrator is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**16.01 Personnel**A. Extracurricular Activities

Full BE IT RESOLVED that the extracurricular appointments for the 2011/2012 school year at Palmyra High School are hereby approved as follows:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Matthew Dyl	Debate Team Advisor	\$432.00
Kristina Stagliano	Perfection Plus Tutoring	\$432.00
Lianne Kane	Perfection Plus Tutoring	\$302.40 (pro-rated From Sept.-March)

Full B. Professional Development/Travel

BE IT RESOLVED that the following Professional Development Workshops are hereby approved:

<u>Name</u>	<u>Workshop/Travel and Date(s)</u>	<u>Location/Mileage from Palmyra</u>
Robert Reimer	Pre-conference Technology Event On 10/12/11	Monroe Twp., NJ/ est. 45 mi.
Joe McColgan & Mike Papenberg	BCSL Executive Meeting on 10/20/11	Moorestown, NJ
Karen Frengs	SEMI Regional Meeting on 10/24/11	Princeton, NJ
Joe McColgan	BCSL Athletic Director's Meetings on 11/3/11, 11/17/11, and 11/29/11	Moorestown, NJ
Ken Holloway	IPAD Workshop for School Leaders on 11/15/11	Monroe Twp., NJ/est. 45 mi.
Stephanie Werner	Teach Europe 2011 on 11/18/11	New Brunswick, NJ/ Est. 56 mi.
Eric Mehler	AP Workshop on 11/19/11	Pleasantville, NJ/est. 48 mi.
Jeff Moore	SJ Math Alliance on 12/9/11	Glassboro, NJ/est. 30 mi.
	SJCDA Region Auditions on 11/19/11	Woodstown, NJ/est. 41 mi.
	SJBODA Band Auditions on 12/10/11	Eastern High School/ est. 19 mi.

	SJBODA Winter Meeting & Region Rehearsal on 1/13/12-1/15/12	Glassboro, NJ/est. 30 mi.
	All State Band Auditions on 1/21/11	Edison, NJ/est. 58 mi.
	SJBODA Jr. High Band Auditions on 1/28/12 (2/8/12, 2/14/12, 2/21/12, 3/3/12, 3/4/12, 3/5/12 if they qualify)	Manahawkin, NJ/est. 51 mi.
	NJMEA State Music Convention 2/23/12-2/25/12	New Brunswick, NJ /est. 48 mi.
Karen Frengs & Laura McMullin	NJASP Winter Conference on 12/9/11	Jamesburg, NJ/est. 48 mi.
Sabrina Bonner	Applied Behavior Analysis on 12/13/11	Voorhees, NJ
Mark Pease	Using Data Driven Decision Making To Improve Test Scores on NJASK And HSPA on 1/9/12	Glassboro, NJ

Full C. Substitutes

1. BE IT RESOLVED that the following personnel are hereby approved as substitutes in the Palmyra School District for the 2011/2012 school year pending completion of all required paperwork and approval by the Burlington County Office of Education.

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Sherry Richards	Nurse	\$70.00/day
Meghan Place-LaChance	Teacher	\$70.00/day
Jinnie C. Anstice	Teacher	\$70.00/day
Lauren Quinn	Teacher	\$70.00/day
Regina Rodolico	Teacher	\$70.00/day
Kristin DePhilippo	Teacher	\$80.00/day
Renee Hoffecker	Teacher for After School Program	\$15.00/hr.
Lisa Eckhardt	Teacher Assistant for After School Program	\$7.25/hr.
Kathleen Petrucelli	Teacher Assistant for After School Program	\$7.25/hr.
Mary Petrucelli	Teacher Assistant for After School Program	\$7.25/hr.
Linda Furter	Secretary/Teacher Assistant for the Twilight Program	\$15.00/hr.

\*2. BE IT RESOLVED that the Source4Teachers substitutes are hereby approved for the 2011/2012 school year pending completion of all required paperwork and approval by the Burlington County Office of Education.

Motion: Mr. Quigg

Second: Ms. Vanessa Flournoy

Ayes: (9) Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

**16.02 Student Personnel Services****A. Student Placement**

- Pal. 1. BE IT RESOLVED that approval is hereby granted for a 6<sup>th</sup> grade student from Palmyra to attend BCSSD for the remainder of the 2011/2012 school year at a tuition rate of \$34,680 pro-rated effective 10/11/11.

**B. Educational Field Trips**

- Pal. 1. BE IT RESOLVED that the following field trips are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
May 23, 2012	Camden Riversharks (9:30 a.m.)	Gr. 5-6/Mr. Straeter
May 31, 2012	Great Adventure (9 a.m.)	Gr. 6/Mr. Straeter
June 7, 2012	Clementon Park (9 a.m.)	Gr. 6/Mr. Straeter

Motion: Ms. Vanessa Flournoy

Second: Ms. Valerie Flournoy

Ayes: (8) Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

- Full 2. BE IT RESOLVED that the following field trips are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
Nov. 14, 2011	BCC for College Fair (8:15 a.m.)	Gr. 11-12/Ms. Shore
Nov. 18, 2011	Lockheed Martin in Moorestown (7:45 a.m.)	Gr. 9-10/Mrs. Crean
Nov. 30, 2011 & Dec. 7, 2011	BCIT for County Services Training	Gr. 9-12/Mrs. Werner
Dec. 1, 2011	College Fair in Hamilton, NJ (9 a.m.)	Gr. 11-12/Ms. Shore
Dec. 9, 2011	Love Park, Phila. (8:15 a.m.)	Gr. 8-12/Mrs. Feinleib
Feb. 26, 2012	Masonic Temple and/or State House (10 a.m.)	Gr. 7-12/Mrs. Werner
Mar. 23-25, 2012	Marriott Lafayette, Masonic Temple, State House (7:45 a.m.)	Gr. 7-12/Mrs. Werner

**Full C. Curriculum**

BE IT RESOLVED that the following curriculum is hereby approved:

- Biology – Introductory
- Biology – College Prep
- Economics
- Humanities
- AP German

Full D. Residency

Whereas pupil, JM, having enrolled and attended school in the district based on an initial determination of eligibility, has subsequently been determined to be ineligible for continued attendance,

And Whereas written notice of ineligibility has been provided and directed to the address at which the applicant claims to reside and said notice included information as required in accordance with N.J.A.C. 6A:22-4.2 et seq. and notified JM's parent(s) of his/her entitlement to a hearing before the Board of Education,

And Whereas JM did not request to appear for a hearing before the Board.

The Superintendent is hereby directed to immediately provide final notice of ineligibility to JM's parent(s) in accordance with the requirements of N.J.A.C. 6A:22-4.2 et seq. and to remove JM from school no earlier than 18 November 2011.

Full E. Guest Speaker

BE IT RESOLVED that approval is hereby granted for Ms. Barbara Gardner to speak to the Drama Club on November 14, 18, 28 and December 2, 2011.

Motion: Mr. Quigg

Second: Mr. Warnock

Ayes: (9) Mr. Warnock, Ms. Brett, Ms. Valerie Fournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Fournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

Pal. F. Student Activities

BE IT RESOLVED that the following student activities are hereby approved for the 2011/2012 school year:

- Gifted & Talented Honey Sales Project from Nov. 14 – Dec. 16, 2011
- Interact – Mrs. Foster
  - Bake Sales – PHS Cafeteria
    - 11/15
    - 12/6 & 12/7
    - 12/20 & 12/21
- Palmyra Softball – 11/16
  - “Pat’s Night” – 20% of the night’s proceeds of sales at Pat’s Pizza in Cinnaminson (Rt. 130) will be donated to the Softball program. Softball players and coaches will be promoting this in the days leading up to the event.
- Palmyra Softball/Tennis/Baseball – 11/9 – 12/23
  - “Panthers” Hooded Sweatshirt sales.
- Student Council (Mrs. Masich)
  - “Penny Wars” - 10/17-10/21
  - Sale of Candy Canes during Craft Fair - 12/3

- Sale of Holiday themed hats/bells with student's names on them – 12/12 – 12/22
- Palmyra PTA (Mrs. Skelly, Mrs. Yansick, Mrs. Domask, Mrs. Schmidheiser, Mrs. Beck, Mrs. Chando)
  - Holiday Flower Sales – 11/23 – 12/7. Sales of poinsettias, Christmas cactus, and wreaths to benefit the 6<sup>th</sup> grade dance
  - “Holiday Shop” – 12/5 – 12/9. Allows students the opportunity to purchase holiday items for their families.
- Spanish National Honor Society
  - Gift Basket Sale – 12/2
  - Taco Sales – PHS Cafeteria
    - 11/22 & 11/23
    - 12/13
    - 1/24 & 1/25
    - 2/16
    - 3/23
    - 4/20
    - 5/4
- Junior Student Council
  - Bake Sale – PHS Cafeteria
    - 1/4
  - “Panther Paws” sales – 2/1-2/29 PHS – Proceeds will benefit “Almost Home Animal Shelter”
  - Valentine Dance – 2/10 – PHS Auditorium
- German Club/German National Honor Society –
  - Gingerbread Cookie Sales – PHS Cafeteria
    - 12/8
    - 12/15
    - 12/22
  - Gummi Bear Sales – PHS Cafeteria (Tuesdays & Thursdays – January – April)
    - 1/3 & 1/5
    - 1/10 & 1/12
    - 1/17 & 1/19
    - 1/24 & 1/26
    - 1/31 & 2/2
    - 2/7 & 2/9
    - 2/14 & 2/16
    - 2/21 & 2/23
    - 2/28 & 3/1
    - 3/6 & 3/8
    - 3/13 & 3/15

- 3/20 & 3/22
- 3/27 & 3/29
- 4/3 & 4/5
- 4/17 & 4/19
- 4/24 & 4/26
- “Spaghetti Ice Cream” Sales – PHS cafeteria
  - 6/5 & 6/7
  - 6/12 & 6/14
- Advent Calendar Sales – PHS
  - 11/14 – 12/9

Motion: Ms. Valerie Flourney

Second: Ms. Vanessa Flourney

Ayes: (8) Ms. Brett, Ms. Valerie Flourney, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flourney, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

#### **16.03 Nursing Services Plan**

Full BE IT RESOLVED that the Palmyra School District Nursing Services Plan for the 2011/2012 school year is hereby approved.

#### **16.04 QSAC Statement of Assurances**

BE IT RESOLVED that the QSAC Statement of Assurances is hereby approved; and  
BE IT FURTHER RESOLVED that approval is hereby granted to submit The Statement of Assurances to the New Jersey Department of Education.

#### **16.05 Harassment, Intimidation and Bullying Reporting Form**

Full BE IT RESOLVED that the Reporting Form for Harassment, Intimidation and Bullying is hereby approved.

Motion: Ms. Vanessa Flourney

Second: Ms. Brett

Ayes: (9) Mr. Warnock, Ms. Brett, Ms. Valerie Flourney, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flourney, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

#### **16.06 Finance**

Full A. Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of June 30, 2011, after review of the

secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: Ms. Valerie Flournoy

Second: Mr. Quigg

Ayes: (9) Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

Full \*B. Bill Lists

BE IT RESOLVED that the bill lists are hereby approved as follows:

- Bill List for November, 2011 \$448,175.51
- Hand Checks for October, 2011 \$905,946.00

Full \*C. Secretary's Report

BE IT RESOLVED that the Secretary's Report for September, 2011 is in agreement with the Treasurer's Report for the same period and is hereby approved.

Full \*D. Treasurer's Report

BE IT RESOLVED that the Treasurer's Report for September, 2011 is in agreement with the Secretary's Report for the same period and is hereby approved.

Full \*E. Transfers

BE IT RESOLVED that the Transfers by Transfer Number for October, 2011 are hereby approved.

Full F. Grant Funded Salaries

BE IT RESOLVED that approval is hereby granted for the following salaries to be grant funded for the 2011-2012 school year.

<u>Grant</u>	<u>Position (FTE)</u>	<u>Amount</u>
NCLB Title I	Teacher (2)	\$147,200.00
IDEA-Basic	Twilight Program Staff	\$149,420.00
Counselor Grant	Counselor (2)	\$109,826.00
Education Jobs Fund	Teacher (2)	\$97,426.00
	Maintenance (1)	\$43,550.00

Motion: Ms. Valerie Flournoy

Second: Mr. Ozalis

Ayes: (9) Mr. Warnock, Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

Pal. G. Tuition Reimbursement

BE IT RESOLVED that approval is hereby granted to reimburse Ms. Kara O'Connell \$1,806 for reimbursement for the following completed graduate course:

Course: 083.570 Clinic Experiences in Reading

Location: Rowan University

Date(s): June 27 – July 28, 2011

Motion: Ms. Vanessa Flournoy

Second: Ms. Valerie Flournoy

Ayes: (8) Ms. Brett, Ms. Valerie Flournoy, Mr. Ozalis, Mr. Austin, Mr. Quigg, Ms. Vanessa Flournoy, Ms. Holloway, Mr. Dreby

Nays: (0) none

Abstentions: (0) none

17. **Fire Drills**

Charles Street School	10/11/11	1 minute, 22 seconds
Evacuation Drill	10/24/11	16 minutes
Delaware Avenue School	10/26/11	54 seconds
	10/26/11	46 seconds
Tier I Drill	10/31/11	5 minutes
Palmyra High School	10/25/11	1 minute, 54 seconds
Tier II Drill	10/31/11	8 minutes

18. **Bus Evacuation Drills**

Charles Street School	10/25/11	65 seconds
	10/25/11	58 seconds
	10/26/11	58 seconds
	10/28/11	63 seconds
Palmyra High School	10/20/11	68 seconds
	10/28/11	56 seconds

Motion: Ms. Valerie Flournoy

Second: Ms. Brett

Vote: Unanimous

## 19. A. Recognition of members of the public wishing to speak on additional items.

The Palmyra Board of Education welcomes comments from the public. However, insulting or disparaging remarks about any staff member or board member will not be tolerated. If such remarks are made, the board president will declare the speaker out of order and will request that the speaker cease and desist from making such comments. Refusal to do so may result in removal from the board meeting.

Ms. Beck provided an update of PTA activities.

Ms. Gilmore spoke regarding the after school environment and uniform policy at Palmyra High School as well as the send/receive relationship with Beverly.

Ms. Mackintosh spoke regarding notification procedures when case workers are re-assigned.

19-B. Comments by Board Members

Ms. Holloway spoke regarding athletic schedule changes.

Ms. Valerie Flournoy spoke about the importance of utilizing the chain of command to resolve issues.

Mr. Dreby noted that state testing is a very important issue and that the Board takes its responsibility in this area very seriously.

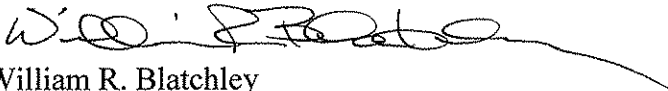
20. Meeting adjourned 9:03 p.m.

Motion: Ms. Valerie Flournoy

Second: Mr. Quigg

Vote: Unanimous

Respectfully submitted,



William R. Blatchley  
School Business Administrator/Board Secretary